

SMOTH School Commission Minutes
2/18/2014
5:00 PM – Parish Hall
Minutes (Draft 1)

Attendees: Bequi Coar, Rhee Fincher, Joe McBride, Mary Beth Mitchell, Sarah O’Neill

The meeting was called to order at 5:02 PM with prayer led by Joe McBride. The minutes of the 12/17/2013 meeting were approved.

Principal’s Update

- Open house success despite postponement due to storm; good response following open house with inquiries about SMS and “sitting in” on classes
- Diocesan Education Institute (DEI) postponed due to storm; one-day follow-up meeting will be scheduled
- Standardized testing scheduled in March
- Registration for AY 2015
 - 32-33 new kindergarteners signed up so far (expect more by the time school begins)
 - 8th grade graduating class has 50 students; would like to matriculate about the same number of new students to keep enrollment stable; unlike some schools in the CSRA, size of the student body been stable at about 450 for last 7 years (maximum is 540)

The remainder of the meeting was spent discussing the list of potential Commission candidates and nominees for the Commission’s two committees, Marketing and Public Relations, and Stewardship and Development. Fr. Jerry asked the Commission to place major emphasis on “marketing our school to the families coming in for the Cyber Command HQ at Fort Gordon”, which the group suggested should be the major focus of the Marketing and Public Relations Committee. Following an interactive, iterative process, the Commission makes the following recommendations to the pastor and Pastoral Council. Members of committees do not need to be members of the Commission, but chairs of the two committees will be Commission members.

Recommendations for Membership on the School Commission and Its Committees				
Name	School Commission	Marketing & Public Relations Committee	Stewardship & Development Committee	Comments
Maureen Lewis	x	x		Important for outreach to Cyber Command; Michael Lammers = alternate
Alicia Ramage	x	x		Extensively involved in prior marketing (e.g., website), SMS welcome cmte chair; Ft. Gordon (DDEAMC) connection
Kim Welsh	x			School parent
Melissa Johnson	x			School parent
Kyle McArdle	x		x	Former PTO president
Shawn Burke	x	x		
Chris Sweeney	x	x		School parent; worked on website
Greg Boulus		x		
Mike Brown		x		
Johnny Markwalter		x		

Rob Johnson	x			School parent
Jan LaFrance	x			Educator (taught at Cross Creek)
Deacon Brian & Penny Goodman	x	x		Benefit to have a deacon on Commission; important connection with Ft. Gordon & Cyber Command (appoint as 1 position)
Terri Vigna	x	x		St. Teresa member (& secy)
Venus Morris-Griffin		x		Real estate connection with new families
Ann Marie McManus		x		Real estate connection with new families
Jordan Watwood			x	CSC connection
Tommy Rose			x	CSC connection

These recommendations would result in a Commission of about 15 members in addition to the standing members. Recommendations for Commission membership could be decreased by placing some in an “alternate” category. Further discussion before the next meeting is needed.

The meeting adjourned at 6:08 PM.

Respectfully submitted,

Rhee Fincher, Chair