

SMOTH School Commission
8/10/10
5:04 – 6:20 PM
Draft Minutes

Members: Rhee Fincher (interim chair), Fr. Jerry Ragan, John Strelec, Catherine Tribby, Charles Whatley, Joe McBride, Tony Ramage, Steve Hagler

Excused/Absent: Lisa Murray, Ruth Ann Vericella, Lisa Whatley

The meeting opened with prayer led by Fr. Jerry.

Minutes from 7/12/10 meeting were approved.

SMS update – Joe McBride

Faculty recruitments and reassignments

- Reading specialist-Mary Shouse
- PE specialist-Ann Marie Noble
- Music specialist-Jennifer _____
- 7th-grade religion-Sherrie Lockwood; also will be student teaching
- Summer Swanson will now be teaching fifth grade instead of first

Leadership

- Assistant principal – Paige Parel will fill in as interim assistant principal for up to a year or whenever an assistant principal has been hired

Teacher orientation and the start of AY 2011

- Teacher orientation and preparation held 8/9 and 8/10; Joe talked about accountability, expectations, anticipated outcomes, and plans for more effective oversight and systems for continuous improvement
- Continuous professional improvement
 - Joe will learn more about what other principals do for documentation, feedback, and improvement
 - Each faculty member will develop individual goals and outcomes for the year; each department will do the same
- Rhee reiterated that Commission members' role is to engage in productive candid dialogue about how it can help support and improve the school; externally, the Commission members should be staunch school supporters and channel concerns they hear about to the appropriate individuals

SAC Forum (School Advisory Committee)

- Joe encourages parents to bring issues of concern to the SAC. In past, many parents felt issues were not addressed and resolved. To address the issue, Joe is encouraging parents to bring concerns to him (not through a third party). He commits to exploring and addressing concerns and communicating decisions.

- Members suggested articulating issues raised by parents and the resolution/decision at PTO and SAC meetings.
- Consider having SAC meeting 30 minutes before PTO meetings rather than the week before.

50th Anniversary – Mary Davis

- Activities will include a 5K run in AM, Bishop will celebrate Mass at 5 PM (hopefully), and there will be a 6-9 PM – parish adult celebration
- *Full page ad in Augusta Chronicle* – created by Mary

Bylaws

- Approved (see attached version with two yellow comments not addressed at the meeting)

Lunch program – Joe McBride

- Cost of lunch has been increased from \$3.00 to \$3.50. Students can now choose which 3 items they wish.

Stewardship/Finance Committee – Catherine Tribby

- New family orientation: Catherin will discuss stewardship at SMOTH, including personal examples of her stewardship journey. She will comment that families are expected to call office if they cannot fulfill their commitment so accommodation can be made as appropriate and members of the parish can pray for the involved family.

Committees: Members were asked to identify other members of the parish who would be well suited to serving on one of these committees and to send suggestions to Fr. Jerry and Rhee.

Committee	Commission members	Other members
Stewardship/Finance	Catherine Tribby, Steve Hagler, Charles Whatley	
Marketing/Public Relations/ Development	Mary Davis, Lisa Whatley	
Facilities/ Infrastructure Technology		
Academic Excellence/Educational Technology	Tony Ramage	
Mission/Catholic Identity		
Nominating	Fr. Jerry, Charles Whatley	
Policy		

Members were asked to recommend faculty members of the School Commission. Joe will explore faculty interest in being represented on the Commission. The members will discuss pros and cons at the next meeting.

John Strelec agreed to serve a full 3-year term.

Agenda items for Sept. 7, 2010 meeting:

- Reward and retention of teachers – Joe McBride
- Add “principal’s update” to each agenda
- Discuss potential committee members to replace Eric McArdle and for subcommittees
- Discuss having a teacher representative on the School Commission.

The meeting adjourned at 6:20 PM.

Respectfully submitted,

Rhee Fincher