

St Mary on the Hill Catholic Church
FINANCE COMMITTEE
Minutes
September 30, 2015

Finance Members Present: Fr Jerry, Bill Cashin, Don Bailie, Joe Bowles, Matt Johnson, Sally Melton, Jim Purcell, Joe McBride, Dori Thorstad

Members unable to attend: Nick Gladd, Matt Johnson, Mary Beth Mitchell

Others Present: Scott Adkins, Ricky Crawford with Anderson, Adkins & Crews, Certified Public Accountants who reviewed the fy2015 audit.

The meeting opened with a prayer at 5pm.

Audit: Scott Adkins, CPA with Anderson, Adkins & Crews reviewed the fy2015 audit for the committee. There were no problems reported and the committee accepted the report.

Minutes: The minutes from the April 28, 2015 meeting were approved.

August, 2015 Financial Reports: Year to date financial reports had been sent to the committee prior to the meeting for their review. The offertory remains a concern, as there has been no increase for the last few years. It was noted that the parish census has been decreasing slightly over the same period of time.

Census/Offertory: Dori reported that the church was required by the Diocese to change the parish data base to one that will be used by all parishes within the Diocese of Savannah – the system is ParishSoft. The new database had to be in place no later than June 30, 2015. The last information entered into ACS was May 31, 2015. In the past data was reported to the committee by pledge to date compared to gifts to date-this information is not available in the current system. The staff is communicating the reporting information SMCC needs to the ParishSoft technical support staff. Hopefully modifications and upgrades will be provided in the near future. A report showing weekly giving and census information was reviewed with the committee – while our census is declining overall gifts remain consistent. No significant increases/decreases noted.

2015-2016 Finance Meeting Schedule: September 30, November 18, 2015 and March 16, 2016 are scheduled at this time. Other meetings will be held as needed. All are at 5pm in the church parish hall.

Future Audits: Dori informed the committee that Larry Saunders, Chief Financial Officer for the Diocese stated that S Scott Voynich, CPA and chair of the Diocesan Finance Committee stated there are no accounting restrictions as far as limiting the number of years a firm can audit a company, parish. He said as long as the Finance Committee and Pastoral Council approve the firm and their procedures no changes in firms are necessary as has been the policy of the parish for the past 12 years. The committee agreed to have the current firm audit in the future.

1215#10 Monte Sano Ave: Fr Ragan obtained permission from Bishop Hartmeyer to purchase the condominium he currently lives in from the parish (Diocese). The closing has not been scheduled but the hope is to complete the transaction by year end.

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Columbarium: The committee was informed at the April 2015 meeting that the parish has the approval from the Bishop to explore the possibility of building a columbarium on the church properties. No further information is available at this time.

The next meeting is scheduled for **Wednesday, November 18, 2015** at 5pm in the parish hall. There being no further business the meeting adjourned at 6:50pm.

Respectfully submitted,

Dori Thorstad